BUREAU OF
DIGITAL FORENSICS

CUSTODIAN (Last, First)	
IMAGE NAME	
PRIMARY STORAGE S/N	
BACKUP STORAGE S/N	

DIGITAL EVIDENCE WORKSHEET

Date/Time	Project Code	Project Name

Examiner Name	Location (Site Name, Address, Room)

Media Status (Check all that apply)

- ☐ Removed from system (Hard Drive # of)
- ☐ Hard drive only (not connected to a system)
- ☐ Remained in system or enclosure during imaging
- ☐ Live system acquisition   ☐ Network acquisition

MEDIA DESCRIPTION   MEDIA PHOTOGRAPHED? ☐ Yes ☐ No

Manufacturer ☐ Not Visible	Model ☐ Not Visible	OEM Capacity (MB/GB/TB)
Serial Number ☐ Not Visible	USB Serial Number (iSerial Number)	

Interface (Check all that apply)	☐ IDE ☐ Primary	☐ SATA ☐ Secondary	☐ SCSI ☐ Master	☐ USB ☐ Slave	☐ FireWire ☐ CS	☐ ZIF ☐ SCSI ID #:	☐ Other (See Notes)
Removable Media	☐ ThumbDrive ☐ External HD	☐ Compact Flash ☐ Micro Drive	☐ Memory Stick (MS) ☐ SmartMedia (SMC)	☐ Secure Digital (SD) ☐ xD Card			☐ Other (See Notes)
Optical Media	☐ CD-R ☐ Other (See Notes)	☐ CD-RW	☐ DVD+/-R	☐ DVD-RW		☐ Blu-Ray	

IMAGING INFORMATION

Hardware Write-Block	☐ Tableau	☐ Acquisition Unit	☐ ImageMaster	☐ Other (See Notes)
Imaging Tool & Format (Check all that apply)	☐ EnCase (☐ Windows ☐ Linen) ☐ FTK Imager (☐ EnCase ☐ dd)	☐ WinFE ☐ dd/dcfldd	☐ MacQuisition ☐ Helix	☐ F-Response ☐ Other (See Notes)

COMPUTER DESCRIPTION   SYSTEM PHOTOGRAPHED? ☐ Yes ☐ No

Make ☐ Generic/None	Model ☐ Generic/None	Serial Number ☐ None

Case Type	☐ Desktop ☐ Mini Tower	☐ Laptop ☐ Mid Tower	☐ All-In-One ☐ Full Tower	☐ Rack Mount ☐ Other (See Notes)	CPU (GHz)	Memory

Date Seized ☐ Unknown	Seized By ☐ Unknown	**System Status**	☐ On ☐ Off ☐ Suspended ☐ Unknown ☐ Other (See Notes)
Boot Sequence	Changes Made to BIOS	**Shutdown Method**	☐ Unknown ☐ Hard ☐ Soft ☐ Left Running ☐ Date/Time of Shutdown:
System Date	System Time	Local Date	Local Time (Include Time Zone)

NOTES